

352.0742b  
L23  
2014  
c.2

# **Annual Report**

FOR THE TOWN OF

## **Landaff, N.H.**



**Year Ending December 31, 2014**



352.07425  
L23  
2014  
C-2

# **Town of Landaff, New Hampshire**

## **ANNUAL REPORT**

### **of the Town Officers**

#### **Year Ended December 31, 2014**

### **TABLE OF CONTENTS**

Town Officers.....	2
2014 Town Meeting Minutes.....	3
Auditor's Report .....	6
Town Meeting Warrant (2015).....	7
Brief Description of Requesting Agencies .....	12
2014 Revenue (Budget vs Actual) and 2015 Projected Revenue .....	15
2014 Expenses (Budget vs Actual) and 2015 Projected Expenses .....	16
Schedule of Town Property .....	21
Summary Inventory of Assessed Valuation.....	21
Statement of Appropriations and Taxes Assessed .....	21
Balance Sheet- General Funds – Unaudited .....	22
Town Clerk's Report .....	23
Tax Collector's Report.....	24
Treasurer's Report .....	25
Cemetery Trustees Report .....	28
Landaff Conservation Fund .....	28
Trust Funds .....	29
Fire Department Treasurer's Report.....	30
Landaff Volunteer Fire Department – 2014 Activity Report.....	31
Conservation Commission.....	32
NH State Police Report.....	33
Vital Statistics.....	34
Annual School Report .....	35
School Calendar.....	60
Important Phone Numbers .....	IBC

*Printed at Harrison Publishing House, Littleton, NH*

N. H. STATE LIBRARY

APR 03 2015

CONCORD, NH

## **TOWN OFFICERS**

### **Board of Selectmen**

Valerie Kimber-Roy (2015)  
Errol S. Peters (2016)  
Michael M. Ransmeier (2017)

### **Treasurer**

Heidi Sagar (2015)

### **Town Clerk**

Gayle M. Clement (2016)

### **Tax Collector**

Mark Secord (Appointed)

### **Administrative Assistant**

Karen M. Demers

### **Deputy Tax Collector**

Gayle M. Clement (Appointed)

### **Moderator**

Judith Boulet (2016)

### **Fire Chief**

Harold McGovern

### **Road Agent**

Wayne Mardin

### **Overseer of Public Welfare**

Board of Selectmen

### **Trustees of Trust Funds**

Kelly Jesseman (2015)  
Kimberly Lavoie (2016)  
Joseph Wiggett (2017)

### **Supervisors of the Checklist**

Richard Bronson (2016)  
Brenda Dodge (2018)  
M. Frankie Blodgett (2020)

### **Planning Board**

Patrick Webb, Chairman (2015)  
Valerie Kimber-Roy, Ex-officio  
Harold McGovern (2015)  
Deborah Erb (2016)  
Brenda Dodge (2017)  
Nancy Cooper – Alternate  
Debbie Brown – Alternate

### **Cemetery Trustees**

Mary Dodge (2015)  
Thomas Smith (2016)  
Brenda Dodge (2017)

### **Planning Board Secretary**

Heather Westover

### **Board of Adjustment**

Heidi Sagar (2015)  
Rita Poland (2015)  
James Lapierre (2016)  
David Clement (2016)  
Benjamin Peters (2017)

### **Conservation Commission**

Susan O'Hearn (2017)  
Richard Bronson (2017)  
Dorothy Wiggins (2015)  
John Poland (2015)  
Marilyn Booth (2016)

### **Health Officers**

Board of Selectmen

**Surveyors of Wood, Bark & Timber - Fence Viewers - Pound Keepers**

(Not Appointed in 2014)



## **TOWN OF LANDAFF 2014 Warrant Articles**

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

**You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 11<sup>th</sup> day of March 2014, and the polls to be open from 11:00 am to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:**

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$ 416,351.00, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$ 242,727.00. The Selectmen recommend this appropriation. Selectman Michael Ransmeier made a motion to skip over until after Article 23. Debora Erb 2<sup>nd</sup>. Selectman Errol Peters made a motion to amend Article 2 to read: to see if the Town will vote to raise and appropriate the sum of \$416,351.00 which represents the operation budget. Said sum does not include special or individual articles addressed herein which total \$218,856.00. 2<sup>nd</sup> by Selectman Michael Ransmeier. Article 2 PASSED

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$200.00 for the American Red Cross. (By Request) A motion was made by Betsey Babcock and 2<sup>nd</sup> by Harry McGovern. Article 3 PASSED

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$1,300.00 for the Lisbon Public Library. (By Request) A motion was made by Mary Beaudin and 2<sup>nd</sup> by Betsey Babcock. Article 4 PASSED.

**ARTICLE 5.** To see if the Town will vote to raise a nd appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request) A motion was made by Donald Wharton and 2<sup>nd</sup> by Marilyn Booth. Article 5 PASSED

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$482.00 for the North Country Council. (By Request) A motion was made by Rita Poland and 2<sup>nd</sup> by Jason Cartwright. Article 6 PASSED.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$5,188.00 for the Woodsville Ambulance Service. (By Request) A motion was made by Debora Erb and 2<sup>nd</sup> by Rebecca McGovern. Article 7 PASSED.

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$6,121.00 for Lisbon Life Squad. (By Request) A motion was made by Harry McGovern and 2<sup>nd</sup>

by Jason Cartwright. After some discussion a hand vote was taken. Article 8 FAILED by a vote of 21 for and 23 against.

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$800.00 for Ammonoosuc Community Health Services, Inc. (By Request) A motion was made by Raymond Lobdell and 2<sup>nd</sup> Jennifer Cartwright. Raymond Lobdell gave a brief description of Ammonoosuc Community Health Services, Inc. Article 9 PASSED

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request) A motion was made by Susan O'Hearn and 2<sup>nd</sup> by Rebecca McGovern. Article 10 PASSED.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$350.00 for the Grafton County Senior Citizens Council. (By Request) A motion was made by Jaye Michalis and 2<sup>nd</sup> by Harry McGovern. Article 11 PASSED.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$700.00 for Tri-County Community Action Program. (By Request) A motion was made by Cliff Boivin and 2<sup>nd</sup> by Debora Erb. Article 12 PASSED.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$2,500.00 for the Town of Landaff 250<sup>th</sup> Celebration. (By Request) A motion was made by Joseph Wiggett and 2<sup>nd</sup> by Harry McGovern. Joseph Wiggett made a motion to amend Article 13 to read To see if the Town will vote and appropriate the sum of \$5000.00 instead of \$2500.00 for the Town of Landaff 250<sup>th</sup> Celebration. Hand vote was taken. Article 13 PASSED by vote of 29 for and 17 against.

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$481.00 for the White Mountain Mental Health. (By Request) A motion was made by Cliff Boivin and 2<sup>nd</sup> by Jennifer Cartwright. Article 14 PASSED.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for the North Country Home Health & Hospice Agency. (By Request) A motion was made Carol Wharton and 2<sup>nd</sup> by Jennifer Cartwright. Article 15 PASSED.

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$250.00 for Above The Notch Humane Society. (By Request) A motion was made by Jaye Michalis and 2<sup>nd</sup> Heidi Sagar. Article 16 FAILED.

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$300.00 to Lisbon Main Street, Inc. (By Request) A motion was made by Jason Cartwright and 2<sup>nd</sup> by Richard Giunta. Article 17 PASSED.

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of up to \$5,000.00 to be added to the Landaff Culvert Repair Capital Reserve Fund. (Recommended by the Selectmen) A motion was made by Louie Mardin and 2<sup>nd</sup> by Cliff Boivin. Joseph Wiggett move to strike out the "up to" from the article. A motion was made by Joseph Wiggett and 2<sup>nd</sup> by Jason Cartwright the move. Article 18 PASSED.



**ARTICLE 19.** To see if the Town will vote to make the position of Town Treasurer an appointed by the Select Board position. (Recommended by the Selectmen) A motion was made by Joseph Wiggett and 2<sup>nd</sup> by Doug Gray. Article 19 PASSED.

**ARTICLE 20.** To see if the Town will appropriate the sum of \$167,000 for the purchase of a new Highway Truck, with \$15,000 to come from the trade of the old truck, \$100,000 to come from the Highway Department Equipment Capital Reserve, \$30,000 to come from unassigned fund balance, and \$22,000 to come from taxation. (Recommended by the Selectmen) A motion was made by Louie Mardin and 2<sup>nd</sup> by Harry McGovern. Selectman Errol Peters moved to amend Article 20 to read To see if the Town will vote and appropriate the sum of \$146,000.00 for the purchase of a new Town dump truck, with \$15,000.00 to come from the trade of the old truck, \$90,000.00 to come from the Highway Department Equipment Capital Reserve Fund, \$25,000.00 to come from unassigned fund balance and \$16,000.00 to be raised by taxes. Joseph Wiggett 2<sup>nd</sup> the amended Article. Article 20 PASSED

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Highway Department Equipment Capital Reserve Fund on the condition that Article 20 is not passed. (Recommended by the Selectmen) Selectman Errol Peters moved to table Article 21 and was 2<sup>nd</sup> by Michael Ransmeier. Article 21 was TABLED

**ARTICLE 22.** To see if the Town will vote to appropriate the sum of \$20,000, from surplus, to be expended on a match for any State or Federal grant funds that the Town may receive for the purpose of installing a cistern water system on the lot beside the existing fire station, the total Town expenditure for the project, including any grant and appropriated funds, not to exceed \$50,000. (Recommended by the Selectmen) A motion was made Jason Cartwright and 2<sup>nd</sup> by Betsey Babcock. Article 22 PASSED

**ARTICLE 23.** To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Department Capital Reserve Fund. (Not recommended by the Selectmen) A motion was made by Debora Erb and 2<sup>nd</sup> by Betsey Babcock. Article 23 PASSED.

**ARTICLE 24.** To transact any other business that may legally come before the meeting. Richard Bronson of the Mount Hope Grange recognized Vaulene Boulet as Landaff's oldest resident with the gift of the Gold Cane.

Douglas Erb asked for a round of applause for Administration Assistant Karen Demers for all of her work with the Selectmen.

There being no further business Deputy Moderator Judith Boulet adjourned the meeting at 8:45PM.

Respectfully submitted,  
Gayle M Clement, Town Clerk

***Town of Landaff  
Office of the Board of Selectmen  
12 Center Hill Road  
Landaff, New Hampshire, 03585  
Phone: 603-838-6220 - Fax: 603-838-5225  
Email: [selectmen@landaffnh.org](mailto:selectmen@landaffnh.org)***

February 13<sup>th</sup>, 2015

Dear Landaff Property Owners:

As with the previous year, there have been some major changes in the Statements on Auditing Standards (SAS), effective for audits ending December 15<sup>th</sup>, 2006. Our audit fieldwork for the 2014 audit will be substantially completed as of March 5<sup>th</sup>, 2015. As in previous years, due to the SAS changes, we will not be receiving our opinion letter and audit report until after the Selectmen have reviewed the draft financial statements and approved them.

We currently have on file at the town offices, copies of all audit reports through the period ending, December 31<sup>st</sup>, 2014. We expect to receive our audit report for 2015, sometime in the early summer of 2015. The opinion letter and audit report, in its entirety, will be available at the Town Hall business office for your review at that time.

Sincerely,

***Town of Landaff  
Board of Selectmen***



## **TOWN OF LANDAFF 2015 Warrant Articles**

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town's affairs:

**You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 10<sup>th</sup> day of March 2015, and the polls to be open from 11:00 am to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:**

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$ 424,430.65, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$ 158,569.00. The Selectmen recommend this appropriation.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$200.00 for the American Red Cross. (By Request)

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for the Lisbon Public Library. (By Request)

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request)

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$482.00 for the North Country Council. (By Request)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$6,061.00 for the Woodsville Ambulance Service. (By Request)

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$3,500.00 for Lisbon Life Squad. (By Request)

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$800.00 for Ammonoosuc Community Health Services, Inc. (By Request)

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request)

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Grafton County Senior Citizens Council. (By Request)

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$700.00 for Tri-County Community Action Program. (By Request)

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$482.00 for the White Mountain Mental Health. (By Request)

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for the North Country Home Health & Hospice Agency. (By Request)

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Lions Club. (By Request)

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$2,000.00 for the Bridge House. (By Request)

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$400.00 to Lisbon Main Street, Inc. (By Request)

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of \$500.00 to the Boys & Girls Club of the North Country. (By Request)

**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of \$250.00 to the Center for New Beginnings. (By Request)

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$500.00 to the Above the Notch Humane Society. (By Request)

**ARTICLE 21.** To see if the Town will vote to raise and appropriate the sum of up to \$5,000.00 to be added to the Landaff Culvert Repair Capital Reserve Fund. (Recommended by the Selectmen)

**ARTICLE 22.** To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to be added to the Highway Department Equipment Capital Reserve Fund. (Recommended by the Selectmen)

**ARTICLE 23.** To see if the Town will vote to appropriate from unexpended funds the sum of \$20,000.00 to establish a capital reserve fund for expenses related to replacing the Town Hall septic system and appointing the Selectmen as authorized agents per RSA 35. (Recommended by the Selectmen)

**ARTICLE 24.** To see if the Town will vote to appropriate the sum of \$82,139.00 from the Fire Department Capital Reserve Fund for the purpose of purchasing and equipping a used fire engine-pumper for the use of the Landaff Volunteer Fire Department. The existing fire truck and excess equipment will be sold and any proceeds will be directed back into the aforementioned Capital Reserve Fund for future needs. (Recommended by the Selectmen)

**ARTICLE 25.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Fire Department Capital Reserve Fund. (Recommended by the Selectmen)



**ARTICLE 26.** To see if the Town will vote to place the \$95,634.69 delivered to the Selectmen by the Landaff Volunteer Fire Association on November 5<sup>th</sup>, 2014, into a Trust Fund established pursuant to RSA 31:19-a, to be held by the Landaff Trustees of Trust Funds, the principal and interest accruing thereon to be expended only for the support of the Landaff Volunteer Fire Department and the Selectmen are to be appointed as agents to expend the funds in the Trust. (Recommended by the Selectmen)

**ARTICLE 27.** This Warrant Article contains Four (4) Items, all pertaining to the status and future of the Landaff Volunteer Fire Department (LVFD), and will be voted upon as a single Warrant Article.

ITEM 1: To see if the Town will vote to adopt, amend and clarify the organizational structure of the Landaff Volunteer Fire Department - based on the 1966 original founding Warrant Article whereby the Town agreed to "recognize and support" the LVFD, and the Ordinance passed in 1968 which set operating guidelines for the LVFD, to now bring the Town and LVFD into compliance with current state law to conform to the form of organization outlined below, in accord with NH RSA 154:1:

1. The Fire Chief shall be voted into office by the firefighters of the Department, as permitted by RSA 154:1, paragraph III, and the Select Board will be advised of the selection. The Fire Chief's term shall be three years as authorized by RSA 154:5, I, unless sooner removed in accord with paragraph 5.
2. The provisions of RSA 154:5 shall apply to the Fire Chief, including but not limited to those provisions governing duties and suspension or removal, except where inconsistent with this article. For purposes of RSA 154:5 only, the Fire Department shall exercise the authority given by that statute to "the appointing authority", provided, however, that any formal written policies shall be consistent with personnel and other applicable policies adopted by the Select Board, and with ordinances adopted by the Town.
3. All firefighters shall be appointed by the Fire Chief. All new firefighters shall initially serve a probationary period of one year upon their appointment to the Department. However, all firefighters shall remain volunteers serving at will, and are subject to removal with or without cause, either before or after the end of the probationary period. Firefighters may have to pass a background check for both suitability and liability to operate the Department's equipment, including vehicles.
4. All subordinate officers shall be appointed by Fire Chief and shall serve at the pleasure of the Fire Chief.
5. The Fire Chief may be removed only by a majority vote of the Fire Department members. The Fire Chief may seek the aid of an outside mediator, to confirm the fairness and legitimacy of any such action.

ITEM 2: To see if the Town agrees with the following proposal, which ensures support for the Volunteer Fire Department in the future:

1. The Town will continue to fund the Landaff Volunteer Fire Department annually at an adequate level. This funding and responsibility for maintaining public safety will include providing insurance coverage for personnel, vehicles,



and property; paying all bills and accounts, snow clearing, and other support as needed.

2. In accordance with the provisions of RSA 154:1-b, the Town may accept donations from a social association of firefighters such as the Landaff Volunteer Fire Association, which is properly formed and operates under the applicable statutes of RSA 7:19-a – 7:32-1; RSA 7:28; RSA 292:6-a, 6-2; and RSA 292:25, and Guidelines issued by the Office of the NH Attorney General, Charitable Trust Unit.

ITEM 3: To see if the Town agrees with the following Proposals, which will make progress towards construction of a new Fire Station.

1. In order to move towards the construction of a new Fire Station in a timely manner, if this Warrant Article passes, the members of the Volunteer Fire Department will voluntarily cede and transfer ownership of the land and building encompassing the existing Fire Station to the Town, so that all the parcels of land on the potential site can be consolidated into a single unit under Town ownership. Transfer of this land meets a goal first set by the Fire Station Steering Committee established by a vote of the Town in 2008.
2. Members of the Volunteer Fire Department, with help from any other interested citizens, will before next Town Meeting, create a viable work plan to schedule site preparation and construction of a new Fire Station, including identifying and modifying architectural plans of recently built code-complaint fire stations of comparable-size communities and will be prepared to present that information at the 2016 Town Meeting for consideration by the public.
3. Similarly, members of the Volunteer Fire Department with help from any other interested citizens, will undertake a study to identify logical sources of funding for a new Fire Station to help defray and offset the expenses upon Landaff taxpayers, and will be prepared to present that information, as well as any proposed action for that financing, at the 2016 Town Meeting for consideration by the public.
4. Any expenses connected with the aforementioned two projects (Item 3, Articles 2 & 3) will be paid for by withdrawing funds from the Trust Fund gifted to the Town by the Landaff Volunteer Fire Association.

ITEM 4: To see if the Town agrees with the following Proposal:

1. The Fire Chief will continue to make an Annual Account to the Select Board prior to the publishing of the Town Report describing the service calls in the prior year; and identifying any operational issues, any equipment needs, requests for funding, outlining recruitment efforts, and other items of interest.
2. In the event an issue arises outside of this annual account, the Fire Chief may be requested to appear before the Select Board, but only after a written request by either written or electronic means is sent to the Fire Chief. This request will include information concerning any issues to be discussed, as well as a proposed time and place for such a meeting, and such a request will be given ample public notice.  
(By Petition. Not recommended by the Selectmen.)

**ARTICLE 28.** To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 11<sup>th</sup> day of February, in the year of Our Lord, Two Thousand and Fifteen, by the following Selectmen of the Town of Landaff:

---

*Valerie Kimber-Roy*

---

*Errol S. Peters*

---

*Michael M. Ransmeier*

## **REQUESTING AGENCIES**

### **AMERICAN RED CROSS**

The Granite Chapter (Littleton Area Disaster Action Team) is prepared to respond to disasters, day or night, in Landaff and surrounding towns. Chapter staff and volunteers provide support and relief after a disaster; emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families.

**Request for 2015: \$200.00.**

### **CASA – COURT APPOINTED SPECIAL ADVOCATES**

CASA of NH is a statewide, private non-profit organization created to provide advocacy for the state's abused and neglected children. The organization recruits, trains and supervises volunteers from communities throughout the state who are, then, appointed to cases by New Hampshire's District and family Court Judges. In 2013, CASA volunteers traveled 30,685 miles and spent 2,544 hours speaking on behalf of those who cannot speak for themselves.

**Request for 2015: \$500.00.**

### **AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.**

ACHS provides high quality healthcare to patients regardless of insurance. Their sliding fee scale for payment of services provides a vehicle for patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or hospitalization because they could not afford to go to the doctor prior to the emergent episode. ACHS has provided health care services for 124 Landaff patients.

**Request for 2015: \$800.00**

### **THE SUPPORT CENTER AT BURCH HOUSE**

A private, non-profit agency, Burch House provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. In addition to shelter services, the Center also provides: crisis counseling; legal advocacy; support groups; school prevention programs; food pantry; and transportation.

**Request for 2015: \$180.00.**

### **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

Grafton County Senior Citizens Council, Inc. is a private, nonprofit organization that provides programs and services to support the health and well being of our older citizens. The programs enable elderly individuals to remain independent in their own homes and communities for as long as possible. During 2014, older residents of Landaff were served by either the Littleton or the Horse Meadow senior services.

- 91 balanced meals at one or both of the facilities
- 1,233 hot, nourishing meals were delivered to resident's homes.
- Landaff residents were provided with 99 rides by GCSCC last year.
- The cost to provide services to Landaff residents in 2013 was \$2,868.46.

**Request for 2015: \$1,000.00.**



## **TRI-COUNTY COMMUNITY ACTION**

This agency is a private, nonprofit organization that provides assistance with fuel, housing needs, homeless programs, FEMA, and USDA surplus food.

In 2014, the Tri-County Community Action program provided a total of \$17,081.57 in services to Landaff residents, including: fuel assistance; weatherization program assistance; food pantry; state electrical assistance; and referrals for legal aid, clothing, health, budgeting, etc.

**Request for 2015: \$700.00.**

## **WHITE MOUNTAIN MENTAL HEALTH**

The agency offers assistance to individuals with debilitating mental illnesses or situational crises. Our services allow individuals with disabilities to function as productive citizens. Assistance is given to the mentally ill through housing, jobs and all the functions of daily living. During 2014, White Mountain Mental Health provided a total of \$2,617.88 in services to residents of Landaff.

**Request for 2015: \$481.44.**

## **NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.**

Although many of North Country Home Health & Hospice's services are paid for through Medicare, Medicaid, and the State grant programs, the reimbursement under these programs continues to fall significantly short of actual expenses. Severe shortages in nurses, home care aides and other professionals continue to plague the home care field. Hard economic times are resulting in an increase in the number of uninsured and underinsured residents in need of home health and hospice care. In order to be able to continue to provide quality care so urgently needed by our community, assistance in funding is vital to our clients. Home care is critical to the growing health care needs of this country. It provides care for the sick, disabled and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible and the highest degree of human dignity. We assist people recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends.

**Request for 2015: \$1,375.00.**

## **LISBON LIONS CLUB**

The Lisbon Lions Club sponsors numerous activities throughout the year for the young and old of the Lisbon-Lyman-Landaff area including various sports programs, operation of the community swimming pool and winter skiing lessons. They conduct Santa visits, served two free annual senior dinners and offer a Lisbon Regional High School Scholarship program.

**Request for 2015: \$1,000.00.**

## **BRIDGE HOUSE**

The Bridge House primarily serves Grafton County's veterans (individuals and families) experiencing homelessness. Besides food and shelter the following are just some of the services that Bridge House provides:

- Connection to a VA social worker
- Housing, job and volunteer advocacy
- Medical, mental health services, 12-step program

- Transportation to all appointments
- Respite care

**Request for 2015: \$2,000.00.**

### **LISBON MAIN STREET, INC.**

An organization that is mostly made up of volunteers, Lisbon Main Street, Inc. is working to ensure the vitality of Lisbon's downtown by preserving, enhancing and promoting its unique economic, social, cultural and architectural heritage.

**Request for 2015: \$400.00**

### **BOYS & GIRLS CLUB OF THE NORTH COUNTRY**

It is the mission of the Boys & Girls Club of the North Country to provide a fun, safe, positive place for all children of the North Country, under the guidance of caring and well-trained adults.

**Request for 2015: \$500.00**

### **CENTER FOR NEW BEGINNINGS**

The Center for New Beginnings has been helping local individuals and families around the North Country to lead happier, more stable and productive lives for over 25 years. The Center was founded with a main focus of services to victims of domestic violence and sexual assault. Today they are dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties.

**Request for 2015: \$250.00**

### **ABOVE THE NOTCH HUMANE SOCIETY**

It is the mission of Above the Notch Humane Society to rescue and find homes for abused, abandoned, surrendered and lost dogs in the North Country. Their commitment includes low cost spay, neuter and vaccination clinics, dog training, and rescuing dogs that might otherwise be put down.

**Request for 2015: \$500.00**

## Town of Landaff REVENUES

### 2014 Actual/Projected and 2015 Projected

Ordinary Income/Expense	2014 Actual	2014 Projected	2015 Projected
Income			
3015 - Abatements/Refunds	-131.42	0.00	0.00
3100 - OTHER TAXES			
3120 - Land Use Change Taxes	393.86	0.00	0.00
3121 - Land Use Change Tax Interest	0.00	0.00	0.00
3184 - Excavation Taxes	0.00	50.00	0.00
3185 - Timber Yield Taxes	11,102.74	6,000.00	10,000.00
3186 - Yield Tax Interest	1,037.91	0.00	0.00
3195 - Payment in Lieu of Taxes	11,705.00	10,000.00	10,000.00
Total 3100 - OTHER TAXES	24,239.51	16,050.00	20,000.00
3200 - LICENSES, PERMITS & FEES			
3210 - Business Licenses (UCC's)	120.00	100.00	100.00
3220 - Motor Vehicle Registrations			
3220 - Motor Vehicle Registrations - Other	84,686.00	70,000.00	75,000.00
Total 3220 - Motor Vehicle Registrations	84,806.00	70,100.00	75,100.00
3230 - Planning/Zoning Fees	1,191.70	250.00	500.00
3235 - Building Inspection	90.00	0.00	0.00
3240 - Subdivision Fees	0.00	100.00	100.00
3245 - Miscellaneous Fees	216.20	300.00	200.00
3260 - Dog Licenses and Fees	593.00	650.00	550.00
Total 3200 - LICENSES, PERMITS & FEES	2,090.90	1,300.00	1,350.00
3300 - FROM STATE			
3352 - Rooms & Meals Tax Distribution	20,152.13	18,000.00	18,000.00
3353 - Highway Block Grant	29,101.81	31,323.80	27,261.00
3355 - NHDOT Haz Mit Plan Reimb.	4,995.00	0.00	0.00
Total 3300 - FROM STATE	54,248.94	49,323.80	45,261.00
3500 - MISCELLANEOUS REVENUES			
3401 - Income from Departments	0.00	500.00	0.00
3409 - Other Charges	246.00	500.00	250.00
3500 - Landaff 250th Anniversary	0.00	2,000.00	0.00
3501 - Sale of Town Property	15.00	15,100.00	2,000.00
3502 - Interest on Investments	312.05	700.00	300.00
3503 - Recycling Revenue - Town of Lisbon	20,450.04	20,450.04	20,385.26
3505 - Town Hall Rental	275.00	250.00	250.00
3510 - Other Revenue - Other	526.14	0.00	100.00
3511 - Landaff 250th Fundraising Revenue	5,303.07	0.00	0.00
3509 - Miscellaneous Revenues - Other	0.00	11,000.00	0.00
Total MISCELLANEOUS REVENUES	27,127.30	50,500.04	23,285.26
3900 - INTERFUND TRANSFERS			
3915 - From Capital Reserve Fund	90,000.00	100,000.00	82,139.00
3915 - From Capital Reserve Fund	0.00	0.00	7,700.00
3916 - From Trust Funds & Agency Funds	63.16	0.00	0.00
3930 - From Surplus - to Reduce Taxes	40,000.00	30,000.00	30,000.00
3930 - From Surplus - Gov. Building Fund WA # 23	0.00	0.00	20,000.00
3930 - From Surplus - Cistern Project WA# 22	0.00	15,000.00	0.00
Total 3900 - INTERFUND TRANSFERS	130,063.16	145,000.00	139,839.00
TOTALS			
NOT Inclusive of Property Taxes	322,444.39	332,273.84	304,835.26



# **ACTUAL EXPENSE BUDGET** **January 1 - December 31, 2014 And 2015 PROPOSED BUDGET**

Ordinary Income/Expense Expense	2014 Operating Budget	2014 WA	Operating Actual	WA - Actual	2015 Operating Budget	2015 WA
<b>4130 - Executive</b>						
Administrative Asst.	23,500.00		22,555.63		23,500.00	
Advertising	300.00		170.85		150.00	
Bank Service Charges	80.00		61.64		80.00	
Dues and Subscriptions - WA# 6	1,118.39	482.00	1,105.06	482.00	1,300.00	482.00
<i>Sub-Total - Administrative - Executive</i>	<b>24,998.39</b>	<b>482.00</b>	<b>23,893.18</b>	<b>482.00</b>	<b>25,030.00</b>	<b>482.00</b>
Insurance						
Health Insurance	19,643.64		19,767.52		19,762.00	
Primex	1,000.00		584.00		500.00	
Insurance - Other (inc. Worker's Comp)	4,000.00		5,814.08		6,500.00	
<i>Sub-Total - Insurance- Executive</i>	<b>24,643.64</b>		<b>26,165.60</b>		<b>26,762.00</b>	
Legal Fees						
Legal Expense - General	15,000.00		20,314.92		22,500.00	
<i>Sub-Total - Legal Fees - Executive</i>	<b>15,000.00</b>		<b>20,314.92</b>		<b>22,500.00</b>	
Maintenance/Equip. Repair	600.00		375.00		600.00	
Miscellaneous - Mileage	200.00		126.03		200.00	
Office Equipment	500.00		0.00		500.00	
Office Supplies - Includes Copy Charges	500.00		362.01		500.00	
Postage / Includes Special Mailers to Residents	500.00		803.38		750.00	
Software	1,000.00		349.59		750.00	
Staff Education	500.00		10.00		250.00	
<i>Sub-Total - Other - Executive</i>	<b>3,800.00</b>		<b>2,026.01</b>		<b>3,550.00</b>	
Professional Fees						
Audit - Plodzick & Sanderson	10,000.00		9,500.00		8,000.00	
Professional Fees - Other (Coppola)	2,000.00		7,192.96		7,500.00	
<i>Sub-Total - Professional Fees - Executive</i>	<b>12,000.00</b>		<b>16,692.96</b>		<b>15,500.00</b>	
<b>Total 4130 - Executive</b>	<b>80,442.03</b>	<b>482.00</b>	<b>89,092.67</b>	<b>482.00</b>	<b>93,342.00</b>	<b>482.00</b>
<b>4131 - Payroll</b>						
Selectmen	3,000.00		2,000.00		3,000.00	
Tax Collector	5,000.00		3,333.63		3,500.00	

Deputy Tax Collector	2,000.00	0.00	1,000.00
Town Clerk	8,000.00	8,453.00	12,000.00
Treasurer	2,500.00	1,861.75	2,500.00
4156 - Payroll Taxes-all depts.	6,500.00	5,485.60	6,000.00
Total 4131 - Payroll	27,000.00	21,133.98	28,000.00
4140 - Election, Registr. & Vit. Stat.			
Advertising	400.00	316.00	400.00
Election Personnel	600.00	615.00	450.00
Town Clerk Assistant	300.00	153.00	300.00
Dues/Subscriptions	150.00	125.00	150.00
Fees To Other Governments	750.00	315.50	500.00
Moderator	100.00	200.00	100.00
Office Equip Maint/Repair	500.00	756.53	500.00
Staff Education / Mileage	1,200.00	1,429.22	1,500.00
Office Supplies	600.00	737.35	750.00
Postage	1,000.00	703.35	600.00
Printing	1,800.00	1,430.00	1,800.00
Tax Software/Maintenance	5,500.00	4,857.60	3,817.65
Other (tax lien research)		0.00	0.00
Total 4140 - Election, Registr. & Vit. Stat.	12,900.00	11,638.55	10,867.65
4152 - Assessing and Software			
Assessor	7,500.00	6,653.60	7,000.00
Dues	40.00	20.00	20.00
4152 - Assessing - Other - Includes B. Barnum			
Total 4152 - Assessing	7,540.00	6,673.60	7,020.00
4191 - Planning & Zoning			
Advertising	250.00	54.00	250.00
Building Code Officer	600.00	708.30	600.00
Dues/Fees	200.00	386.93	425.00
Mapping	5,330.00	5,330.00	0.00
Postage	150.00	132.70	150.00
Secretary	500.00	738.82	625.00
4191 - Planning & Zoning - Other	100.00	167.13	275.00
Total 4191 - Planning & Zoning	7,130.00	7,517.88	2,325.00

4194 - General Govt. Bldg.						
Building Insurance	5,000.00	4,622.97	5,000.00		5,000.00	
Building Maint/Repair	3,500.00	4,215.39	3,500.00		4,000.00	
Electric	2,000.00	1,675.55	2,000.00		2,000.00	
Heating Oil	6,000.00	5,097.82	6,000.00		5,000.00	
Other General Gov Buildings (inc. Internet)	2,500.00	1,325.33	2,500.00		1,750.00	
Propane	1,200.00	2,681.65	1,200.00		2,000.00	
Telephone	2,000.00	1,766.34	2,000.00		2,000.00	
Total 4194 - General Govt. Bldg.	22,200.00	21,385.05	0.00	0.00	21,750.00	0.00
4195 - Cemeteries	21,500.00	11,979.68			21,500.00	
4215 - Ambulance						
Lisbon Life Squad - WA# 8			0.00			3,000.00
Woodsville Ambulance - WA# 7			5,188.00			6,061.00
Total 4215 - Ambulance	0.00		5,188.00			9,061.00
4220 - Vol. Fire Dept.	13,000.00	6,752.55			20,700.00	
Cistern Water System			20,000.00			
Engine/Tanker Purchase - WA# 25				0.00		
Total 4220 - Vol. Fire Dept.	13,000.00	6,752.55	20,000.00	0.00	20,700.00	82,139.00
4311 - Highway Department						
Road Agent						
Education		0.00				
Payroll - Road Agent (inc. bonus/retirement)	15,500.00	16,710.13			15,800.00	
Assistant Road Agent	24,000.00	15,733.50			30,000.00	
Road Agent - Other		0.00				
Total 4311 - Highway Department	39,500.00	32,443.63			45,800.00	
4312 - Highway Department						
Advertising	0.00	465.88			0.00	
Dues/Subscriptions	75.00	35.00			75.00	
Equipment						
Diesel	10,000.00	9,247.59			10,000.00	
Equip Rental	5,000.00	4,800.39			5,000.00	
Equipment Repair/Maint	10,000.00	7,662.13			10,000.00	
Equipment Supplies/Other	8,000.00	10,203.26			8,000.00	
Gasoline	2,800.00	3,015.72			2,800.00	



Oxygen & Other	300.00	236.52	300.00
Equipment - Other	2,000.00	391.40	2,000.00
<i>Sub-Total - Equipment - Highway Dept.</i>	<b>38,100.00</b>	<b>35,557.01</b>	<b>38,100.00</b>
Highway Miscellaneous & Vehicle Inspections	1,000.00	969.16	1,000.00
Office Supplies	200.00	59.96	200.00
Other Highway - Inc. Building Remodel Supplies	1,200.00	1,540.03	1,200.00
Road Repairs			
Blacktop	53,225.00	38,975.10	53,225.00
Cold Patch	4,500.00	11,621.53	4,500.00
Crushed Stone	6,000.00	4,511.40	6,000.00
Culverts	2,500.00	3,620.40	2,500.00
Gravel / Road Fabric	1,500.00	975.80	1,500.00
Hydrochloride	7,000.00	0.00	7,000.00
Salt	1,100.00	1,098.75	1,100.00
Sand	12,000.00	11,803.70	12,000.00
	<b>87,825.00</b>	<b>72,606.68</b>	<b>87,825.00</b>
<i>Sub-Total - Road Repairs</i>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Small Tools	600.00	795.68	600.00
Truck Purchase	146,000.00		128,448.00
<b>Total 4312 - Highway</b>	<b>129,000.00</b>	<b>112,029.40</b>	<b>129,000.00</b>
<b>4315 - Safety &amp; Sanitation</b>			
4316 - Street Lights - PSNH	800.00	716.60	650.00
4324 - Solid Waste Disposal - Lisbon	34,984.00	34,984.08	36,691.00
4330 - Emergency Management	300.00	195.00	250.00
4414 - Pest Control - WA# 20	100.00	1,606.50	250.00
<b>Total 4315 - Safety &amp; Sanitation</b>	<b>36,184.00</b>	<b>37,502.18</b>	<b>500.00</b>
<b>4415 - Health Agencies</b>			
Burch House - WA# 10	180.00		180.00
Am. Red Cross - WA# 3	200.00		200.00
CASA - WA# 5	500.00		500.00
G. County Senior Citizens - WA# 11	350.00		350.00
NC Home Health & Hospice - WA# 14	1,375.00		1,375.00
WMt Mental Health - WA# 13	481.00		482.00
Ammonoosuc Community Health Services - WA# 9	800.00		800.00



## SCHEDULE OF TOWN PROPERTY

Town Hall / Lands and Buildings	\$521,400.00
Furniture & Equipment	50,000.00
Fire Department, Land & Buildings	102,500.00
Equipment	55,000.00
Highway Department, Land and Buildings	105,400.00
Equipment	140,000.00
Sewer Plant and Facilities	23,200.00
Schools, Lands and Buildings	284,100.00
Equipment	45,000.00
Recreation Area	<u>63,790.00</u>
Total	<u>\$1,390,390.00</u>

## SUMMARY OF INVENTORY OF ASSESSED VALUATION

Land	\$16,681,762.00
Buildings	32,943,010.00
Utilities	<u>2,003,200.00</u>
Total Gross Before Exemptions	51,627,972.00
Total Elderly Exemptions	<u>-20,000.00</u>
Net Valuation	\$51,607,972.00

## STATEMENTS OF APPROPRIATIONS AND TAXES ASSESSED PER \$1,000.00

Town, School and County	\$51,607,972.00 @ \$15.17/M	<u>\$ 782,892.94</u>
Town	\$ 5.89	
School	7.73	
County	<u>1.55</u>	
	\$15.17	
State Ed. Tax	<u>\$ 2.27</u>	<u>\$112,602.83</u>
Total Tax Rate	\$17.44	



**BALANCE SHEET – GENERAL FUNDS - UNAUDITED**  
**as of December 31, 2014**

**ASSETS**

Cash and Equivalents	\$509,884.00
Taxes Receivable	91,887.00
Due from Town of Lisbon	<u>17,931.00</u>
<b>TOTAL ASSETS</b>	<b><u>\$619,702.00</u></b>

**LIABILITIES**

Accounts Payable	\$ 25,975.00
Due to Other Funds	1,066.00
Due to School District	265,640.00
Deferred Revenues	404.00
Other Liabilites	<u>2,490.00</u>
<b>TOTAL LIABILITIES</b>	<b><u>295,575.00</u></b>
<b>FUND BALANCE</b>	
Unassigned	324,127.00
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u>\$619,702.00</u></b>

**TOWN CLERK'S REPORT**  
**January 1, 2014 to December 31, 2014**

**DEBITS**

Monies Received:

Automobile Registrations	\$84,637.00
Handling Fees-mail in auto registrations	27.00
Uniform Commercial Code Fees	120.00
Vital Statistics Fees	150.00
Dog License Fees: Town	405.50
Dog License Fees: State	45.50
Dog License Fees: Neutering Fund	138.00
Dog License Penalties	4.00
Overpayments	<u>90.00</u>

Total Debits	\$85,617.00
--------------	-------------

**CREDITS**

Remittance to Treasurer:

Automobile Registrations	\$84,637.00
Handling Fees-mail in auto registrations	27.00
Uniform Commercial Code Fees	120.00
Vital Statistics Fees	150.00
Dog License Fees: Town	405.50
Dog License Fees: State	45.50
Dog License Fees: Neutering Fund	138.00
Dog License Penalties	4.00
Overpayments	<u>90.00</u>

Total Credits	\$85,617.00
---------------	-------------

Respectfully submitted,  
Gayle M. Clement  
Town Clerk

Town Clerk Hours – Tuesday 9-11 am, 5-7 pm

# TAX COLLECTOR'S REPORT

## For January 1, 2014 to December 31, 2014

<b>CREDITS:</b>	<b>2014</b>	<b>2013</b>	<b>2012+</b>
Remitted to Treasurer:			
Property Taxes	\$821,582.41	\$131,984.81	\$ 77.36
Land Use Change Taxes	0.00	0.00	3,169.27
Yield Taxes	8,479.47	1,775.65	619.66
Interest (including lien conversion)	1,675.62	7,286.63	1,278.72
Penalties	25.00	842.50	43.00
Prior Year Overpayments	0.00	0.00	0.00
Conversion to Lien (principal only)	0.00	19,525.38	0.00
Abatements Made:			
Property Taxes	0.00	6.42	0.00
Uncollected Taxes:			
Property Taxes	66,605.37	2.01	1,759.63
Land Use Change Taxes	0.00	0.00	0.00
Yield Taxes	2,623.27	0.00	0.00
Property Tax Credit Balance	(403.92)	0.00	0.00
<b>TOTAL CREDITS:</b>	<b><u>\$900,587.22</u></b>	<b><u>\$161,423.40</u></b>	<b><u>\$6,947.64</u></b>
<b>DEBITS:</b>			
Uncollected Taxes (Beg. Of Year):			
Property Taxes	\$889,847.38	\$151,518.62	\$1,836.99
Land Use Change	0.00	0.00	3,169.27
Yield Taxes	11,102.74	1,775.65	619.66
Credits	(2,672.98)	0.00	0.00
Taxes Committed This Year:			
Property Taxes	609.46	0.00	0.00
Land Use Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
Excavation Tax (\$.02/yd)	0.00	0.00	0.00
Overpayment:			
Property Taxes	0.00	0.00	0.00
Interest – Late Tax	1,700.62	8,129.13	1,321.72
Penalties	0.00	0.00	0.00
<b>TOTAL DEBITS:</b>	<b><u>\$900,587.22</u></b>	<b><u>\$161,423.40</u></b>	<b><u>\$6,947.64</u></b>

Respectfully submitted,  
Mark L. Secord, Tax Collector



# TREASURER'S REPORT

## January 1, 2014 – December 31, 2014

Balance January 1, 2014:

Checking Account	\$316,560.62	
Petty Cash	10,020.51	
Town Histories Account	200.00	
Conservation Fund	14,944.11	
	<u>\$341,725.24</u>	\$341,725.24

Gayle Clement, Town Clerk:

Dog Licenses - Retained	405.50
Dog Licenses - State	45.50
Neutering Fund	138.00
Penalties	4.00
Motor Vehicle Permits	84,637.00
Uniform Commercial Code	120.00
Vital Statistics & Geneology	150.00
Overpayments	90.00
Handling Fees	<u>27.00</u>

Total Town Clerk 85,617.00

Mark Secord, Tax Collector:

2014 Property Tax	821,882.11
2013 Property Tax	133,310.73
2012 Property Tax	61.76
Property Tax Interest/Penalties	7,140.86
2011 Land Use Change Tax	3,169.27
Land Use Change Tax Interest/Penalties	393.86
2014 Timber Yield Tax	7,933.30
2013 Timber Yield Tax	1,775.65
2007 Timber Yield Tax	619.66
Timber Tax Interest/Penalties	1,037.91
Tax Liens Redeemed	21,602.31
Tax Liens Interest/Penalties	7,145.82
Handling Fees	195.20
Overpayments	1,078.08
Transfers to Tax Liens	<u>-700.00</u>
Less: Returned checks	

Total Tax Collectors 1,006,646.52

Planning & Zoning:

Building Permits:

Robert & Catherine Albright	70.00
Lavoie Family Rev. Trust	20.00
Tomlinson	20.00

Sub-division Fees:		
Kevin Schofield	277.98	
Point of View Trust	269.77	
E. & W. Jesseman	113.66	
Riverview Rentals	244.88	
Current Use Applications:		
Joseph Wiggett	16.00	
Other:	<u>249.41</u>	
Total Planning & Zoning		1,281.70
State of New Hampshire:		
Highway Block Grant	29,101.81	
Rooms & Meals Tax Distribution	<u>20,152.13</u>	
Total State of New Hampshire		49,253.94
U.S. Government:		
In Lieu of Taxes	<u>11,705.00</u>	
Total U.S. Government		11,705.00
Refunds:		
Avitar (Software)	192.60	
Air Gas	87.52	
Health Trust, Inc.	1,522.89	
Ferguson Enterprises, Inc.	3,620.40	
Redimix Cos., Inc.	590.00	
State of NH-Hazard Mitigation Plan	<u>4,995.00</u>	
Total Refunds		11,008.41
Rental of Town Property:		
Mt. Hope Grange	150.00	
Mary Chase	50.00	
Wendy Richardson	<u>75.00</u>	
Total Rental of Town Property		275.00
Sale of Town Property:		
Town Histories	78.00	
Zoning Regulations, Lists & Photocopies	<u>30.00</u>	
Total Sale of Town Property		108.00
Miscellaneous Revenue:		
Woodsville Guaranty - NOW A/C Interest	81.75	
Passumpsic Savings Bank – MM Acct. Interest	230.30	
Town of Lisbon - Recycling Revenue	20,450.04	
Miscellaneous Fees (Pistol Permits)	70.00	
Interest from Trust Funds	<u>63.16</u>	
Total Miscellaneous Revenue		20,895.25

Non-Revenue Receipts:		
Woodsville Guaranty - Interest on Conservation Fund	23.37	
Voided Checks and Checks Not Cashed	70.00	
From School District for Town Report	500.00	
From LVFD Account	4,651.55	
Donations for Landaff 250 <sup>th</sup> Celebration	5,303.07	
Change from Petty Cash	<u>1.14</u>	
Total Non-Revenue Receipts		<u>10,549.13</u>
From Capital Reserve Funds:		
Highway Equipment Capital Reserve Fund	<u>90,000.00</u>	<u>90,000.00</u>
Total Receipts		1,287,339.95
OTHER		
Transfer from NOW Account to MM	230,000.00	
Transfer from MM to NOW	100,000.00	
Transfer from NOW to Conservation Fund	<u>719.25</u>	
Total Other		<u>330,719.25</u>
Total Receipts (Includes Cash Balance January 1, 2014)		1,959,784.44
Less Selectmen's Orders (Incl. Retd. Checks):		<u>1,428,351.98</u>
Balance as of December 31, 2014		\$ 531,432.46

#### **Reconciliation of the Treasurer's Report**

Checking Account	\$375,294.92	
Passumpsic MM Account	140,250.81	
Petty Cash	200.00	
Conservation Fund	<u>15,686.73</u>	
		<u><u>\$531,432.46</u></u>

Respectfully submitted,  
Heidi B. Sagar, Treasurer



## **CEMETERY TRUSTEES REPORT**

**January 1, 2014 - December 31, 2014**

### **SAVINGS ACCOUNT:**

Cash on Hand - January 1, 2014	\$6,957.50
--------------------------------	------------

### **RECEIPTS:**

2014 Interest	\$ 3.55
Sale of Lots	<u>1,200.00</u>

Total Receipts	<u>1,203.55</u>
----------------	-----------------

<b>SAVINGS ACCOUNT BALANCE - December 31, 2014</b>	<b><u><u>\$8,161.05</u></u></b>
--	---------------------------------

## **LANDAFF CONSERVATION FUND**

**January 1, 2014 to December 31, 2014**

Cash on Hand – January 1, 2014	\$14,944.11
--------------------------------	-------------

### **RECEIPTS:**

Share of Land Use Change Tax	\$719.25
2014 Interest	<u>23.37</u>

Total Receipts	742.62
----------------	--------

Cash on Hand – December 31, 2014	<b><u><u>\$15,686.73</u></u></b>
----------------------------------	----------------------------------

Report of the 2014 Trust Funds

Date	Name	How Invested	Beginning Balance	New Funds	Transfer In	Transfer Out	Withdrawal	Interest earned
1997	Local School	Northway	\$ 2,594.31					\$ 1.59
	Total Local School Funds		\$ 2,594.31					\$ 1.59
	Cemetery Principal	Passumpscic	\$ 21,650.11					\$ 99.96
	Cemetery Interest	Passumpscic	\$ 4,412.13					\$ 4.38
	Total Cemetery Funds		\$ 26,062.24					\$ 104.34
	Gale Chandler 2 Principal	Passumpscic	\$ 82,430.51					\$ 166.16
	Gale Chandler 1 Interest	Passumpscic	\$ 6,797.70					\$ 17.02
2010	Gale Chandler 3	WGSB	\$ 57,928.78					\$ 203.18
	Total Gale Chandler Funds		\$ 147,156.99					\$ 386.36
	Blake Memorial Principal	Passumpscic	\$ 5,994.02					\$ 27.67
1989	Blake Memorial Interest	Passumpscic	\$ 448.54					\$ 0.47
	Total Blake Memorial Funds		\$ 6,442.56					\$ 28.14
	Total Town Funds		\$ 182,256.10					\$ 520.43
	Land & Buildings	Passumpscic	\$ 4,136.16					\$ 20.15
	Highway Department Equipment	Passumpscic	\$ 61,427.77					\$ 126.03
	Revaluation Fund	Passumpscic	\$ 83.21					\$ 0.12
	School Building Maintenance	Passumpscic	\$ 42,367.18					\$ 83.08
	Special Education Fund	Passumpscic	\$ 21,587.69					\$ 42.33
	Special Education Fund	Passumpscic	\$ 102,024.93		\$ 80,000.00	\$ 80,000.00		\$ 103.31
	Town Hall Future Needs	Passumpscic	\$ 762.45					\$ 0.72
2011	Cemetery Cap. Reserve Fund	Union	\$ 3,099.65					\$ 35.31
	Fire Department Equipment	Passumpscic	\$ 62,199.56					\$ 155.69
2013	Fire Department Equipment - CD	Passumpscic	\$ 10,000.08					\$ 14.98
2012	Highway Department Equipment Capital	Passumpscic	\$ 40,031.68		\$ 61,555.44		\$ 90,000.00	\$ 33.41
2012	Operating Account	Passumpscic	\$ 10,062.75		\$ 317,311.64	\$ 325,533.38		\$ 125.84
2012	Culvert Repair	Passumpscic	\$ 10,006.65		\$ 5,000.00			\$ 7.12
2014	Fire Department Capital Reserve	Passumpscic		\$ 100,286.24				
2014	School Building Maintenance	Passumpscic		\$ 10,000.00				\$ 13.79
	Total Capital Reserve Funds		\$ 367,789.76	\$ 110,286.24	\$ 463,867.08	\$ 405,533.38	\$ 90,000.00	\$ 761.88
	Grand Total		\$ 550,045.86	\$ 110,286.24	\$ 463,867.08	\$ 405,533.38	\$ 90,000.00	\$ 1,282.31

# LANDAFF VOLUNTEER FIRE DEPARTMENT

## 2014 Treasurer's Report

### Income:

### Expenditures for 2014

#### Payments to Vendors:

Amazon.com (gloves, tools, LED flares)	\$ 192.95
Dead River Company (propane)	1,422.93
FairPoint Communications (telephone)	267.51
Fire Tech & Safety of New England	270.00
Grafton County Sheriff's Department (Dispatch Fees)	750.00
Kelley-MacKenzie Napa Auto Parts	26.08
Public Service of NH (electricity)	245.12
Tac-2 Communications (Radio and Pager repairs, parts)	118.25
The Fire Store (Responder flashlights & chargers)	155.44
Tri-State Fire Protection (extinguisher service, SCBA Tank certification)	265.72
Twin State Mutual Aid Association	250.00
<b>Total</b>	<b>\$3,964.00</b>

Respectfully submitted,  
Patrick J. Webb, Secretary/Treasurer

Bergeron Protective Clothing, LLC	\$2,520.15
Dead River Company	196.43
FairPoint Communications (telephone)	220.50
Grafton County Sheriff's Department (Dispatch Fees)	752.50
Meadow Leasing, Inc.	478.60
Public Service of NH (electricity)	276.42
Tac-2 Communications (Radio and Pager repairs, parts)	694.80
Treasurer of the State of NH Department of Safety	595.00
Visa	1,018.15
<b>Total</b>	<b>\$6,752.55</b>

Respectfully submitted,  
Karen M. Demers  
Administrative Assistant to the Select Board



# **LANDAFF VOLUNTEER FIRE DEPARTMENT**

## **2014 Activity Report**

The Department responded to 18 calls in 2014. Thankfully there were no serious fires or property loss in Landaff. The Department responded mutual aid to Lisbon and Lyman a total of ten times and assisted Bath and Sugar Hill with structure fires in their Towns.

This spring the Department organized a recruitment drive mailing flyers to residents and hosting an open house. Existing members spent a lot of time and effort talking to potential candidates explaining what is involved in being a member. The drive was a huge success as we were able to bring on five new members. Anyone interested in becoming a member should contact any of the Fire Department staff.

Smoke and carbon monoxide detectors can be credited for saving lives and property. Early detection allows for occupants to escape and a quicker response time from the Fire Department. Please check the batteries a minimum of twice a year in all devices.

Respectfully submitted,

Harry McGovern, Fire Chief

### **2014 Roster**

Harry McGovern, Chief  
Jason Cartwright, Assistant Chief  
Don Beaudin, Captain  
Pat Webb, Secretary / Treasurer

Doug Erb.....Jim LaPierre  
Tim Yarosh ..... Heath Yarosh  
Jake Blanchette ..... Connor Quinn  
Kevin Quinn ..... Andrew Bronson  
Josh Hinds.....Irving Locke  
Sam Natti ..... Steve Bush  
Robert Albright

## **LANDAFF CONSERVATION COMMISSION 2014 ANNUAL REPORT**

During 2014, the members of the Landaff Conservation Commission (LCC), Richard Bronson, Sue O'Hearn, Dorothy Wiggins, John Poland and Marilyn Booth met monthly to discuss various conservation related issues.

Members made our annual physical inspection of the two LCIP easement properties for compliance with the easement restrictions.

Landaff Conservation Commission members participated with Mt. Hope Grange with quarterly trash pick-ups along the Towns' roads.

LCC reviewed construction project applications and wetland permit applications to determine if there would be any impact on the Town from the Conservation Commission's standpoint.

LCC continues to monitor the information available on the Northern Pass DC Transmission Project.

LCC continues to study and educate ourselves regarding environmental issues by attending environmentally related seminars.

LCC also participates in the Cooley-Jericho Forest management committee including mapping animal tracking completed this winter.

LCC placed picnic tables in the apple orchard next to the Town Hall and cleaned the area for the 250th Landaff Town Celebration.

Respectfully submitted,  
Susan O'Hearn,  
Chairperson

The Conservation Commission meets the last Thursday of each month at 7:00 PM at the Town Hall. Everyone is welcome to attend the meetings.

## REPORT OF THE STATE POLICE 2014

I would like to take this opportunity to communicate to the residents of Landaff a report of activity of the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires based upon the current trends and expectations of the residents as they look forward to the future.

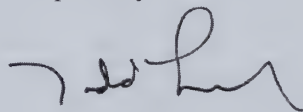
Currently the State Police respond to calls as requested as part of our regular patrol duties. During 2014 the State Police responded to and investigated the following calls for service in the Town of Landaff:

Motor Vehicle Accidents	3	Burglary	4
Theft	8	VIN Verification	2
Untimely Death	1	Medical Emergency	4
Welfare Check	7	Suspicious Vehicle	1
Burglar Alarm	7	Missing Person	1
Assist Motorist	2	911 Hang-up	13
Paperwork Service	1	Assault	1
Domestic Disturbance	6	Fish & Game Issue	1
Request for Service	8	Suspicious Person	1
Misc.	2	Criminal Mischief	5

Total Calls: 78

In closing, it has been our pleasure to serve the residents of Landaff during the past year and we look forward to assisting you with your law enforcement requests in 2015.

Respectfully,



Lt. Todd Landry  
Commander- Troop F

**BIRTHS REGISTERED IN THE TOWN OF LANDAFF, NH**  
**For the Year Ending December 31, 2014**

DATE & PLACE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	NAME OF MOTHER
May 31, 2014 Littleton, NH	Liam Maverick WOODS	Woods, Michael	Woods, Brenda
September 25, 2014 Littleton, NH	Callen Cole HANNAFORD	Hannaford Jr., Richard	Hannaford, Bette
October 17, 2014 Littleton, NH	Ariana Maribel SANTIAGO		Santiago, Stacey L.

**MARRIAGES REGISTERED IN THE TOWN OF LANDAFF, NH**  
**For the Year Ending December 31, 2014**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF Person A and Person B	RESIDENCE AT TIME OF MARRIAGE
October 25, 2014 Landaff, NH	Spreadbury, David L. Stimson, Arlene	North Haverhill, NH Landaff, NH

**DEATHS REGISTERED IN THE TOWN OF LANDAFF, NH**  
**For the Year Ending December 31, 2014**

DATE & PLACE OF DEATH	NAME OF THE DECEASED	NAME OF FATHER NAME OF MOTHER
February 13, 2014 Littleton, NH	Rice, Yvonne	Rice, Francis McGinn, Sarah
May 10, 2014 Woodsville, NH	Vogt, Anna	Carson, Frank Fisher, Anna
August 25, 2014 Landaff, NH	Boivin, Sally	Eaton, Richard Allbee, Pauline
October 2, 2014 Landaff, NH	Chase Sr, Preston	Chase, Homer Prescott, Dorothy
December 13, 2014 Hanover, NH	Burgess, Howard	Burgess, Cedric Haley, Verna



**ANNUAL REPORT**

**of the**

**LANDAFF SCHOOL DISTRICT**

**2013-2014**

## SCHOOL BOARD

Mrs. Marilyn Booth.....	Term Expires 2016
Mr. Jason Cartwright .....	Term Expires 2015
Mrs. Chrisara Smith .....	Term Expires 2017

## DISTRICT OFFICERS

Mr. Michael Ransmeier, Esq.....	Moderator
Mrs. Tammy Heath .....	Treasurer
Mrs. J. Denise Cartwright .....	Clerk

## SCHOOL ADMINISTRATIVE UNIT #35

Mr. Pierre Couture.....	Superintendent
Mrs. Tina Peabody .....	Business Manager

## BLUE SCHOOL STAFF

Mrs. Claire Cochrane .....	Head Teacher/Music/Art
Mrs. Molly Culver.....	Teacher/Special Education
Mrs. Denise Cartwright.....	School Nurse
Mrs. Sigrid Salmela.....	Pre-K Teacher
Mrs. Patricia Davis .....	Paraprofessional
Mrs. Jennifer Cartwright .....	Guidance Counselor
Mrs. Janet Chickering .....	French
Mr. Christopher Ness .....	Physical Education / Health
Mrs. Susan Picknell.....	Librarian

## **STATE OF NEW HAMPSHIRE SCHOOL WARRANT**

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Monday, March 09, 2015 at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1: To hear the reports of Agents, Committees, or Officers heretofore chosen and pass any vote relating thereto.

Recommended by the Landaff School Board

ARTICLE 2: To see if the District will vote to raise and appropriate the sum of Eight Hundred Sixty Five Thousand, Eighty-Eight Dollars (\$865,088.00) for the support of schools, for the payment of salaries for School District Officials and Agents, and for the payment of statutory obligations of the District. This article does not include appropriations voted in other warrant articles.

Recommended by the Landaff School Board

ARTICLE 3: To transact any other business that may legally come before this meeting.

LANDAFF SCHOOL BOARD

Marilyn Booth, Chairperson  
Jason Cartwright  
Chrisara Smith

**LANDAFF SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**ELECTION OF OFFICIALS**

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Tuesday, March 10, 2015 at 11:00 A.M. TO 7:00 P.M. o'clock in the evening to vote for District Officials:

ARTICLE 1: To choose all necessary Officers for the School District for the ensuing year.

LANDAFF SCHOOL BOARD

Marilyn Booth, Chairperson  
Jason Cartwright  
Chrisara Smith



# LANDAFF SCHOOL DISTRICT PROPOSED BUDGET: 2015-2016

	Expenditures 2013-2014	Adopted Budget 2014-2015	Proposed Budget 2015-2016
1100. REGULAR EDUCATION			
1100.110 Salaries & Benefits	\$108,980.09	\$119,308.70	\$112,040.00
.430 Repairs to Equipment	430.00	500.00	0.00
.561 Tuition	448,572.04	452,252.00	555,000.00
.590 Technology	100.00	1,000.00	2,500.00
.610 Teaching Supplies	3,475.31	3,450.00	3,450.00
.640 Textbooks	970.10	600.00	600.00
.641 Library/Audio-Visual	410.08	400.00	400.00
.730 New Equipment	3,879.80	300.00	300.00
.739 Replacement of Equipment	499.95	700.00	700.00
TOTAL REGULAR EDUCATION	<u>567,317.37</u>	<u>578,510.70</u>	<u>674,990.00</u>
1200. SPECIAL EDUCATION			
1200.110 Salaries & Benefits	21,390.22	22,190.40	0.00
.311 Purchased Services	0.00	1,000.00	1,000.00
.560 Tuition	0.00	0.00	29,200.00
.610 Teaching Supplies	172.85	250.00	250.00
.640 Textbooks	122.04	100.00	100.00
TOTAL SPECIAL EDUCATION	<u>21,685.11</u>	<u>23,540.40</u>	<u>30,550.00</u>
1400. STUDENT ACTIVITIES			
1440.690 Student Activities	350.00	400.00	400.00
TOTAL STUDENT ACTIVITIES	<u>350.00</u>	<u>400.00</u>	<u>400.00</u>

2120. GUIDANCE DEPARTMENT			
2120.110	Salaries & Benefits	<u>2,600.47</u>	<u>1,971.00</u>
TOTAL	GUIDANCE DEPARTMENT	2,600.47	2,149.00
2130. HEALTH SERVICES			
2130.110	Salaries & Benefits	900.06	1,199.00
.610	Health Supplies	<u>0.00</u>	<u>200.00</u>
TOTAL	HEALTH SERVICES	900.06	1,399.00
2140. PSYCHOLOGICAL SERVICES			
2140.309	Psychological Services	<u>0.00</u>	<u>2,500.00</u>
TOTAL	PSYCHOLOGICAL SERVICES	0.00	2,500.00
2150. SPEECH SERVICES			
2150.308	Speech Services	<u>10,913.88</u>	<u>11,606.00</u>
TOTAL	SPEECH SERVICES	10,913.88	11,606.00
2160. OCCUPATIONAL/PHYSICAL THERAPY SERVICES			
2160.313	Physical Therapist	0.00	0.00
2160.314	Occupational Therapist	<u>739.55</u>	<u>1,229.00</u>
TOTAL	OCCUP/PHYSICAL THERAPY SERVICES	739.55	1,229.00
2210. IMPROVEMENT OF INSTRUCTION			
2210.320	Staff Development/Administration	<u>1,008.12</u>	<u>6,500.00</u>
TOTAL	IMPROVEMENT OF INSTRUCTION	1,008.12	6,500.00
2310. SCHOOL BOARD SERVICES			
2310.110	Stipends	807.39	808.00
2312.110	School Board Clerk	640.48	646.00
2313.110	Treasurer	134.56	135.00
2314.110	Moderator	<u>26.91</u>	<u>27.00</u>

2315.390	Legal Expenses	260.00	100.00	100.00
2317.390	Audit	7,010.00	6,000.00	7,000.00
2319.390	Other Expenses	4,063.11	3,267.00	3,267.00
.521	Insurances	3,481.00	3,622.00	3,582.00
TOTAL	SCHOOL BOARD SERVICES	16,423.45	14,605.00	15,565.00
2320.	SAU #35 SERVICES			
2320.351	SAU #35 Services	24,163.00	26,821.00	25,075.00
TOTAL	SAU #35 SERVICES	24,163.00	26,821.00	25,075.00
2330.	ADMINISTRATIVE SERVICES			
2330.110	Clerical	0.00	0.00	430.00
TOTAL	ADMINISTRATIVE SERVICES	0.00	0.00	430.00
2600.	OPERATION/MAINTENANCE OF PLANT			
2600.310	Salary - Custodian	1,298.23	1,560.00	1,560.00
.433	Contracted Services	3,800.00	4,459.00	4,459.00
.490	Repair Building	18,204.97	4,500.00	4,500.00
.610	Supplies	1,552.63	2,000.00	2,000.00
.622	Utilities	6,080.45	6,173.00	6,173.00
.624	Fuel	3,479.98	2,880.00	2,880.00
.733	New Equipment	0.00	100.00	100.00
.739	Replacement of Equipment	69.95	100.00	100.00
TOTAL	OPERATION/MAINTENANCE OF PLANT	34,486.21	21,772.00	21,772.00
2721.	TRANSPORTATION SERVICES			
2721.515	Contracted Transportation	38,264.33	39,083.53	40,050.00
2722.515	Special Education Transportation	223.05	0.00	223.00
2750.519	Other Transportation	2,700.00	2,700.00	2,700.00
TOTAL	TRANSPORTATION SERVICES	41,187.38	41,783.53	42,973.00

5251. EXPENDABLE TRUST FUND			
.880 Transfer	35,000.00	25,000.00	0.00
TOTAL EXPENDABLE TRUST FUND	<u>35,000.00</u>	<u>25,000.00</u>	<u>0.00</u>
5200. CAPITAL RESERVE			
5250.880 Transfer	25,000.00	25,000.00	0.00
TOTAL CAPITAL RESERVE	<u>25,000.00</u>	<u>25,000.00</u>	<u>0.00</u>
GENERAL FUND TOTALS	781,774.60	777,736.63	837,138.00
FEDERAL FUND TOTALS	22,006.12	25,000.00	27,000.00
LUNCH FUND (Fresh Fruit & Vegetable Program)	928.58	0.00	950.00
GRAND TOTALS	\$804,709.30	\$802,736.63	\$865,088.00



**SCHOOL ADMINISTRATIVE UNIT #35**  
**2013-2014 SALARIES: DISTRICT SHARES**

Bethlehem.....	17.243%
Lafayette.....	17.365%
Landaff .....	3.390%
Lisbon.....	26.222%
Profile .....	<u>35.780%</u>
	100.00%

	<b>Superintendent</b>	<b>Business Manager</b>
Bethlehem	\$15,786.14	\$13,150.72
Lafayette	\$15,897.83	\$13,243.77
Landaff	\$ 3,103.58	\$ 2,585.45
Lisbon	\$24,006.50	\$19,998.73
Profile	<u>\$32,756.95</u>	<u>\$27,288.33</u>
	\$91,551.00	\$76,267.00

# LANDAFF SCHOOL DISTRICT ANNUAL REPORT OF DISTRICT TREASURER

Cash on Hand July 1, 2013		\$ 44,945.63
Received from Selectmen:		
Current Appropriation	604,898.00	
Revenue from State Sources:		
State Education Grant	177,814.00	
Revenue from Federal Sources:		
Medicaid	8,860.36	
National Forest Reserve	2,867.06	
IDEA	5,056.91	
Title IIA	15.40	
Rural Achievement Grant	17,968.22	
School Lunch Fruit & Vegetable Program	964.21	
Received from Other Sources:		
Interest	72.56	
Refunds	15,034.57	
 TOTAL RECEIPTS		 \$ 833,551.29
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		878,496.92
LESS SCHOOL BOARD ORDERS PAID		755,913.12
CASH ON HAND, JUNE 30, 2014		\$ 122,583.80
 ACCOUNTS RECEIVABLE		 1,850.35
LESS ENCUMBRANCE RESERVES		19,597.23
TRANSFER TO EXPENDABLE TRUST		25,000.00
TRANSFER TO CAPITAL RESERVE		25,000.00
ACCRUED BALANCE JUNE 30, 2014		\$ 54,836.92

**LANDAFF SCHOOL DISTRICT  
SCHOOL BOARD ESTIMATE  
2014-2016**

School Board's statement of amounts required to support public schools and meet other statutory obligations of the District for the fiscal year beginning July 1, 2015.

	School Board 2014-2015 <u>Approved Budget</u>	School Board 2015-2016 <u>Proposed Budget</u>
Unencumbered Balance, June 30	50,000.	50,000.
Revenue from State Sources:		
State Education Grant	177,814.	129,479.
Revenue from Federal Sources:		
Medicaid	5,000.	7,000.
National Forest Reserve	2,910.	2,867.
Revenue from Local Sources		
Interest/Other Revenue	64.	64.
TOTAL REVENUE AND CREDITS	<u>235,788.</u>	<u>189,410.</u>
ASSESSMENT TO BE RAISED	<u>491,949.</u>	<u>647,728.</u>
TOTAL APPROPRIATION	727,737.	837,138.
GROSS BUDGET (Federal Grants)	25,000.	27,000.
(Fresh Fruits and Vegetables)	0.	950.
TOTAL BUDGET	752,737.	865,088.

**LANDAFF SCHOOL DISTRICT  
SPECIAL EDUCATION PROGRAMS  
TWO YEAR ACCOUNTING PER RSA 32:11-a**

	Expenditures 2012-2013	Expenditures 2013-2014
SPECIAL EDUCATION		
Salaries & Benefits	\$22,661.22	\$21,390.22
Contracted Services	0.00	0.00
Speech Services	9,764.21	10,913.88
Psychological Services	3,461.50	0.00
Physical Therapist	0.00	0.00
Occupational Therapist	1,055.94	1,739.55
Transportation	230.61	223.05
Tuition	13,157.00	0.00
Teaching Supplies	214.63	172.85
Textbooks	78.11	122.04
Library/Audio Visual	0.00	0.00
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	50,623.22	34,561.59
	Revenue 2012-2013	Revenue 2013-2014
SPECIAL EDUCATION		
Catastrophic Aid	0.00	0.00
Medicaid	7,328.61	10,527.52
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>\$ 7,328.61</u>	<u>\$10,527.52</u>
ACTUAL DISTRICT COST	\$43,294.61	\$24,034.07



**LANDAFF SCHOOL DISTRICT  
SPECIAL EDUCATION CAPITAL RESERVE FUND**

Beginning Balance July 1, 2013	\$123,525.62
Contribution	0.00
Interest Earned	<u>164.34</u>
Balance June 30, 2014	\$123,689.96

**LANDAFF SCHOOL DISTRICT  
SCHOOL FACILITY EXPENDABLE TRUST FUND**

Beginning Balance July 1, 2013	\$42,297.31
Contribution	0.00
Interest Earned	<u>122.43</u>
Balance June 30, 2014	\$42,419.74

**LANDAFF SCHOOL DISTRICT  
ANALYSIS OF  
EXPENDITURES 2012-2013**

01-1100-110 Regular Education			
110	Salaries		
	Teacher	\$ 52,452.42	
	Teacher	14,362.00	
	Health Program/Physical Education	2,644.00	
	Library	2,070.36	
	Music	1,922.00	
	Tutor	<u>870.00</u>	74,320.78
01-1100-120 Substitutes			
	Substitutes	<u>2,098.34</u>	2,098.34
01-1100-200 Employee Benefits			
	FICA	6,537.67	
	Health Insurance	13,141.51	
	Dental Insurance	900.40	
	Life Insurance	110.88	
	Professional Retirement	11,745.37	
	Unemployment Compensation	0.00	
	Workers Compensation	<u>155.14</u>	32,590.97
01-1100-430 Repair Equipment			
	North Country Tech Services	<u>430.00</u>	430.00
01-1100-561 Tuition			
	Lisbon Regional School District	435,000.04	
	St. Johnsbury Academy	<u>13,572.00</u>	448,572.04
01-1100-590 Technology			
	Dreambox Learning	<u>100.00</u>	100.00
01-1100-610 Teaching Supplies			
	Carson-Delosa Publishing	88.84	
	CDW Government	239.96	
	Claire Cochrane	314.79	
	Discount School Supply	55.86	
	Gander Publishing	54.50	
	IXL Learning	199.00	
	Learning Resources	710.48	
	Lightswitch Learning	73.75	
	Caitlin Macon	44.95	
	McGraw Education	249.00	
	NASCO	63.57	
	Quill Corporation	967.08	
	Ross Business Center	69.95	
	School Specialty	237.75	

Sunburst Digital	99.95	
W.B. Mason	<u>5.85</u>	3,475.31
01-1100-640 Textbooks		
Claire Cochrane	286.75	
Everyday Mathematics	494.35	
Sundance/Newbridge	<u>189.00</u>	970.10
01-1100-641 Library/Audio Visual		
Marilyn Booth	162.05	
Claire Cochrane	128.71	
DEMCO	31.32	
Literacy Empowerment Found	<u>88.00</u>	410.08
01-1100-730 New Equipment		
CDW-Government	3,729.80	
Marilyn Booth	<u>150.00</u>	3,879.80
01-1100-739 Replace Equipment		
Ross Business Center	<u>499.95</u>	499.95
01-1200-114 Special Education		
Teacher Aide	<u>13,561.61</u>	13,561.61
01-1200-200 Employee Benefits		
FICA	905.69	
Health Insurance	6,905.38	
Workers Comp	<u>17.54</u>	7,828.61
01-1200-610 Teaching Supplies		
Ablenet	45.00	
Quill Corporation	85.96	
Really Good Stuff	<u>41.89</u>	172.85
01-1200-640 Textbooks		
Wilson Language Training Corp	<u>122.04</u>	122.04
01-1200-690 Student Activities		
Puppetree Inc.	<u>350.00</u>	350.00
01-2120-110 Guidance		
Counselor	<u>2,348.00</u>	2,348.00
01-2120-220 Employee Benefits		
FICA	179.65	
Professional Retirement	70.80	
Workers Comp	<u>2.02</u>	252.47
01-2130-310 Health Services Nurse		
School Nurse	<u>835.00</u>	835.00
01-2130-220 Employee Benefits		
FICA	<u>65.06</u>	65.06

01-2150-308 Speech Services		
School Administrative Unit #35	<u>10,913.88</u>	10,913.88
01-2160-314 Occupational Therapy		
School Administrative Unit #35	<u>739.55</u>	739.55
01-2213-320 Staff Development		
Bureau of Education & Research	225.00	
Claire Cochrane	47.92	
Educational Research	204.50	
Mentoring Minds	140.70	
NHASCD	210.00	
NCES	55.00	
SERESC	<u>125.00</u>	1,008.12
01-2310-380 School Board Services		
Marilyn Booth	250.00	
Jason Cartwright	250.00	
Chrisara Smith	<u>250.00</u>	750.00
01-2310-220 School Board FICA		
FICA	<u>57.39</u>	57.39
01-2312-110 Clerk		
Denise Cartwright	<u>595.00</u>	595.00
01-2312-220 Clerk FICA	<u>45.48</u>	45.48
01-2313-110 Treasurer		
Tammy Heath	<u>125.00</u>	125.00
01-2310-220 Treasurer FICA		
FICA	<u>9.56</u>	9.56
01-2314-380 Moderator		
Michael Ransmeier	<u>25.00</u>	25.00
01-2314-220 Moderator FICA	<u>1.91</u>	1.91
01-2315-390 Legal Expenses		
Jay C. Boynton	<u>260.00</u>	260.00
01-2315-390 Auditor		
Ron Beaulieu & Co.	<u>7,010.00</u>	7,010.00
01-2319-390 Other Expenses		
Caledonian Record	673.20	
Multi-State Billing	852.15	
NH School Board Association	1,107.16	
NCES	170.10	
Salmon Press	760.50	
Town of Landaff	<u>500.00</u>	4,063.11



01-2319-521 Insurances		
Primex	<u>3,481.00</u>	3,481.00
01-2320-351 SAU #35 Services		
School Administrative Unit #35	<u>24,163.00</u>	24,163.00
01-2600-310 Custodial Salary		
Custodian	<u>1,298.23</u>	1,298.23
01-2600-433 Contracted Services		
Thomas Blowey	1,665.00	
French's Snow Plowing	450.00	
Timberwolf Rubbish Removal	735.00	
Trahan Cleaning Service	<u>950.00</u>	3,800.00
01-2600-490 Repairs to Building		
Abbot Plumbing & Heating	89.00	
Ronald Howard	5,010.00	
Integrated Water Systems	650.00	
Littleton Electrical Solutions	803.39	
Mayo Floor Covering	610.70	
Jeff MacKay Mechanical	337.50	
J. Myers Insulation	3,058.50	
Terry Paye Plumbing	77.81	
Scott Lawson Co.	4,808.33	
Stiles Fuel Company	652.00	
Bill Taxter, Mason	2,024.89	
Vermont Fire Extinguisher	<u>82.85</u>	18,204.97
01-2600-610 Custodial Supplies		
American Flag Store	99.95	
Marilyn Booth	323.71	
Claire Cochrane	124.78	
Decker Equipment	102.35	
Quill Corporation	830.49	
WB Mason Company, Inc.	<u>71.35</u>	1,552.63
01-2600-622 Utilities		
Broadview Networks	222.98	
FairPoint Communications	1,256.53	
Public Service	<u>4,600.94</u>	6,080.45
01-2600-624 Fuel		
Stiles Fuel	<u>3,479.98</u>	3,479.98
01-2600-739 Replace Equipment		
Rachel Booth	<u>69.95</u>	69.95
01-2721-515 Transportation		
WW Berry Transportation	<u>38,264.33</u>	38,264.33
01-2722-515 Special Education Transportation		

School Administrative Unit 35	<u>223.05</u>	223.05
01-2750-519 Other Transportation		
Lunch Transportation	<u>2,700.00</u>	2,700.00
01-5251 Transfer to Expendable Trust		
Town of Landaff Trustees	<u>35,000.00</u>	35,000.00
01-5152 Transfer to Capital Reserve		
Town of Landaff Trustees	<u>25,000.00</u>	25,000.00
02-1102-110 Rural Grant Salaries		
Janet Chickering	1,822.00	
Teacher Salary	<u>14,000.00</u>	15,822.00
02-1102-220 Rural Grant Employee Benefits		
FICA	<u>139.44</u>	139.44
02-1102-519 Rural Grant Field Trips		
Capital Center for the Arts	196.00	
Premier Coach	1,289.07	
Storyland	<u>521.71</u>	2,006.78
02-1200-610 IDEA Supplies		
Gander Publishing	<u>544.95</u>	544.95
02-1430-110 IDEA Summer Salaries		
Claire Cochrane	1,320.64	
Caitlin Macon	<u>1,454.63</u>	2,775.27
02-1430-220 IDEA Employee Benefits		
FICA	212.00	
Professional retirement	392.97	
Workers Comp	<u>5.06</u>	610.03
02-2300-810 IDEA Indirect Cost		
School Administrative Unit #35	<u>92.25</u>	92.25
02-2002-330 Title IIA Indirect Cost		
School Administrative Unit #35	<u>15.40</u>	15.40
04-3100-610 Fresh Fruits & Vegetables Program		
Various Supermarkets	<u>928.58</u>	928.58
<b>GRAND TOTALS</b>		<b>\$804,709.30</b>

## LANDAFF SCHOOL BOARD REPORT

We have a strong and dedicated staff at Blue School. Claire Cochrane continues with us as part-time head teacher, building administrator, and the art and music specialist. Mrs. Cochrane will be retiring at the end of this school year. Molly Culver is the co-teacher and Special Educator. Pat Davis is our one on one inclusionary assistant. Other support staff are Susan Picknell as librarian, Chris Ness is teaching both Physical Education and Health, Denise Cartwright is the school nurse, and Jennifer Cartwright is the guidance counselor. French (funded by a grant) continues as part of the curriculum this year with Janet Chickering. We avail services for speech and language, occupational therapy, and a school psychologist from SAU 35. We are in total compliance with the State of New Hampshire's regulations for school approval. The pedagogy at Blue School is working with the new Common Core State Standards in preparation for the Smarter Balance Assessment in 2015.

As a Board, we work hard to ensure that spending is kept to a minimum with a continuous eye toward a safe and attractive learning environment, meeting state standards for school approval, and simply doing what is best for the children of Landaff. Most budget areas have seen slight decreases or have been budgeted flat to the prior year.

The budget is proposed at an increase of approximately \$103,000. This is largely due to increased tuition to Lisbon based on the number of students. We have seven students transferring from 3<sup>rd</sup> grade to 4<sup>th</sup> grade in the fall of 2015 with two graduating from high school this June. As always, the wildcard is the number of students that move in/out of town requiring tuition payments to Lisbon and special education requirements. Expenses continue to be scrutinized at both the SAU level and the Blue School level.

We have insulated the Blue School floor, heating vents and water pipes with spray foam. This will reduce the heating costs. We were experiencing water leaks around the chimney. An inspection found that the mortar was seriously deteriorated. The bricks and flashing were replaced. Some of the siding on the Blue School that was damaged was replaced and repainted. The linoleum in the storage room tested positive for asbestos. A licensed asbestos removal contractor was hired to remove and properly dispose of the linoleum. Replacement linoleum was installed and a subsequent NHDES Asbestos Inspection was successfully completed. The Blue School is completely asbestos free.

We qualified again for the "Fresh Fruit and Vegetable Grant" this year. The positive results experienced from this program over the last three years have continued. Marilyn Booth is coordinating the purchase and delivery of fresh fruit and vegetables twice a week to the Blue School.

This year we implemented, on a trial basis, a pre-K program for 3 and 4 year old children. This program is taught by Sigrid Salmela and is offered three mornings a week for a total of 8 hours. We currently have 10 children enrolled. Studies have shown the importance and power of early age education. We believe that this early education initiative will result in these children being better prepared when they enter Kindergarten and even more successful as they progress through their education.

The board is vigilant in tracking the progress of our students as they go on to Lisbon from Blue School. Congratulatory letters are sent to the students from Landaff who have achieved the Honor Roll List. We meet with the Lisbon School Board twice a year to review programming. Mrs. Cochrane also meets with the receiving teachers at Lisbon to ensure that Blue School students are well-prepared to take on the rigors of fourth grade.

We would like to extend a thank you to the volunteers who have been helping with the needs of the Blue School including copying, maintenance, musical performance support, and mentoring investigations projects; a true community school. We are always looking for new volunteers and support so contact us if you are interested. There are many opportunities and we can match your desire to a volunteer activity.

The Landaff School Board believes that the children at the Blue School are getting an excellent and well-rounded education; a solid foundation for the students' continued success as proven by the numbers of students on the Honor, High Honor and Principal's List at Lisbon. The Blue School staff, SAU 35 office, parents and community members all share important roles in the continued success of Landaff students.

We thank you for your support and involvement.

Respectfully submitted

Landaff School Board		
Marilyn Booth, Chair	Jason Cartwright	Chrisara Smith



## REPORT OF THE SUPERINTENDENT OF SCHOOLS

The SAU 35 office welcomed a new Business Manager, Tina Peabody, who replaced retiring Sandra Stone. Mrs. Peabody is well known in SAU 35 for her many years of service on the Profile School and Lafayette Regional School Boards as well as serving on the SAU 35 Executive Board. SAU 35 has benefitted from her leadership and knowledge from her role of a school board member and school budgets. She brings that experience and work experience in finance to this position. Our Federal Grants book keeper, Susan Maltais has retired after ten years in the SAU office. She has been replaced by Ann Huddleston.

This year marks the end of two outstanding careers in education for two of our Principals. Claire Cochrane, Head Teacher of the Blue School and Steve Sexton Principal of the Lisbon Regional School will be retiring at the end of the current year. Claire and Steve have both worked more than forty years in education, their commitment to our youth and ability to provide an outstanding education to our children has been impressive. They both leave big shoes to fill in their respective schools. We wish them well in their retirement.

This spring, during March and April, our students will be assessed for the first time using the Smarter Balanced Assessment program. The Smarter Balanced Assessment will replace the NECAP assessment which was used for many years. The Smarter Balanced Assessment is aligned to the Common Core State Standards and will be used by nearly half of the states in the country. The Smarter Balanced Assessment will be an online test compared to the paper/pencil NECAP assessment. The Assessment will also be adaptive to the students' abilities which will give us a better representation of what our students are capable of. These assessments will not be used to compare one student against another or one school against another. Instead the information from the assessments will be used to improve our curriculum and teaching strategies and ultimately provide a better learning experience for our children.

The administrators met during the summer to analyze the strengths and weaknesses of our schools. Using information from the analysis the administrators developed goals for the 2014-15 school year. Our goals for this year are to 1) Fully implement the new teacher evaluation plan, 2) To complete course competencies for all courses in the SAU by the spring of 2015, 3) Align our professional development plan with our new teacher evaluation plan, 4) Create a Technology Committee to coordinate technology throughout SAU 35, 5) Develop community connections and identify resources to provide additional support and interventions for students.

These goals give our administrators and teachers a focus as we move forward to improve student learning. Our first goal is to implement the new teacher evaluation plan. The new teacher evaluation plan is the first evaluation plan to be used by all five schools in SAU 35. The Principals are working with the teachers, providing the needed support as they become familiar with the evaluation plan. The new plan features five domains in which the teachers will be evaluated, Planning and Preparation, Instruction, Classroom Environment, Professionalism and Student Learning Objects. The fifth domain titled Student Learning Objectives is new to everyone. Teachers will now be evaluated (20% of their evaluation) on how well their students reach academic achievement goals.

Our second goal of completing course competencies was a two year goal from last year. Course competencies are now required by the New Hampshire Department of Education. Course competencies are statements which define what our students can do with the information they learned during the course. The development of course competencies will lead to the future implementation of competency based report cards. Our goal of forming an SAU wide Technology Committee is important to coordinate computer technology throughout the district. There are opportunities to share resources and knowledge allowing all schools to benefit from a team approach to developing technology solutions for schools.

As you can see, our five school districts have begun to come together to achieve common goals which in turn is making us more efficient and effective. What is most important to us are our students and providing them with an education that will prepare them for college, careers and the challenges they will face in the future. Thank you for supporting our schools, if you have any questions please call me at 444-3925.

Sincerely,

Pierre Couture  
Superintendent of Schools

**LANDAFF SCHOOL DISTRICT  
STUDENT ENROLLMENT  
2013-2014**

<u>Kindergarten</u> .....	4 students
<u>Grade 1</u> .....	3 students
<u>Grade 2</u> .....	9 students
<u>Grade 3</u> .....	2 students
<u>Grade 4</u> .....	6 students
<u>Grade 5</u> .....	6 students
<u>Grade 6</u> .....	4 students
<u>Grade 7</u> .....	4 students
<u>Grade 8</u> .....	5 students
<u>Grade 9</u> .....	4 students
<u>Grade 10</u> .....	2 students
<u>Grade 11</u> .....	3 students
<u>Grade 12</u> .....	6 students

**PUBLIC NOTICE  
REFERRAL OF CHILDREN  
WITH EDUCATIONAL DISABILITIES  
TO SCHOOL DISTRICTS IN SAU #35**

The Individuals with Disabilities Education Act (IDEA) provides for the free and appropriate public education of all students with educational disabilities from ages 3 to 21 and the identification of all children with educational disabilities from birth through 21. Children in private schools, public schools or currently not enrolled in school are equally eligible for these services.

It is our intent to identify, evaluate and successfully educate all eligible children with disabilities in our districts. We encourage parents, neighbors, and agencies to refer to us any child whom you feel may have an educational disability. You may contact your local building principal or the SAU #35 Superintendent, 260 Cottage Street ~ Suite C, Littleton, NH 03561 (603) 444-3925 to initiate the process.

\*\*\*\*\*

**COMPLIANCE STATEMENT**

It is the policy of Landaff School District not to discriminate on the basis of race, sex, color, religion, handicap or national origin in the educational programs and activities which it operates in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973. Any inquiries concerning these statutes should be directed to the Office of the Superintendent of Schools, White Mountains School Administrative Unit #35, 260 Cottage Street ~ Suite C, Littleton, NH 03561, (603) 444-3925.

Sexual harassment of any employee or student by any other employee or student, or by anyone a student or employee may interact with in order to fulfill job or school responsibilities, is not only illegal as a form of sex discrimination as defined by Title VII of the 1964 Civil Rights Act, and Title IX of the Educational Amendments of 1972 but also is a violation of this School Administrative Unit's policy and will not be tolerated.



## NOTES

**LANDAFF SCHOOL DISTRICT  
PROPOSED SCHOOL CALENDAR  
2015-2016**

**August 31, 2015  
SCHOOL OPENS**

September 4, 2015  
No School

September 7, 2015  
Labor Day

October 9, 2015  
North Country Staff Development Day

October 12, 2015  
Columbus Day

November 11, 2015  
Veterans' Day

November 26-27, 2015  
Thanksgiving Recess

December 23, 2015-January 4, 2016  
Holiday Recess

January 18, 2016  
Martin Luther King/Civil Rights Day

February 22-February 26, 2016  
Winter Recess

March 18, 2016  
Staff Development Day

April 18-22, 2016  
Spring Recess

May 30, 2016  
Memorial Day

**June 15, 2016  
SCHOOL CLOSES**

**THIS CALENDAR IS SUBJECT TO CHANGE.**

# Landaff Town Directory

[www.landaffnh.org](http://www.landaffnh.org)

## Government - Telephone Numbers:

Selectmen's Office (voicemail option #2).....	838-6220
Town Clerk's Office (voicemail option #1) .....	838-6220
Tax Collector's Office (voicemail option #3) .....	838-6220
Road Agent / Town Garage .....	838-5221
Building Code Enforcement Officer .....	838-2208
Recycling Center - Lisbon .....	838-5131
The Blue School - Landaff.....	838-6416
Lisbon Elementary School .....	838-6672
Lisbon High School .....	838-5506
Library - Lisbon .....	838-6615
<b>Emergency Services (Fire and Police).....</b>	<b>CALL 911</b>

## Government Business Hours:

### Selectmen's Office

Tuesday, Wednesday & Thursday ..... 9:00 am to 2:00 pm

### Selectmen's Meeting

Weekly / Every Wednesday from 7:00 pm to Close of Business

### Town Clerk's Office

Tuesday ..... 9:00 am to 11:00 am  
5:00 pm to 7:00 pm

### Tax Collector's Office

Tuesday ..... 5:00 pm to 7:00 pm

### Recycling Center - Lisbon

Wednesday ..... 1:00 pm to 5:00 pm  
Saturday ..... 8:00 am to 3:00 pm  
Sunday..... 8:00 am to 12:00 pm

### Library - Lisbon

Monday ..... 11:00 am to 5:00 pm  
Tuesday & Thursday ..... 2:00 pm to 6:00 pm  
Wednesday & Friday..... 11:00 am to 5:00 pm

New Hampshire State Library



3 4677 00185911 0